



## Train the Trainer

### Target Audience & Prerequisites

This course is suitable for those employees, supervisors, team leaders, safety representatives and managers who are responsible for training others.

### Course Outline

- Qualities of a good trainer
- The role of the trainer
- Skills and knowledge
- Know your audience
- Key stages in training
- Planning work and timetables
- Giving the trainee practice
- Feedback
- Train – monitor – review

This course is designed to provide any person with responsibility for training others with the tools and techniques to carry out their role effectively. Practical examples and assessments are provided throughout.

A bespoke course can be tailored to the needs of your organisation e.g. utilise your own risk assessment procedures and documentation, if this is required, for an additional cost.

### Accreditation & Reward

All candidates receive an attendance certificate issued by the Textile Centre of Excellence.

<b>Course Delivery:</b>	The course is delivered by qualified tutors
<b>Venue:</b>	Textile Centre of Excellence with onsite assessment
<b>Duration:</b>	Delivered over 3 days + onsite assessment (dates available on request)
<b>Cost:</b>	£765.00 + VAT for members £900.00 + VAT for non-members
<b>Course Dates:</b>	Employees can begin this qualification at any point in the calendar year
<b>Contact:</b>	Richard Axe or a member of the Training & Learning Team